

Artisan Block applications are now being accepted for the 42nd annual In the Streets festival – Frederick’s favorite block party! The In the Streets Committee is excited to announce that this year’s festival is scheduled for **Saturday, September 14th, 2024, from 11 AM to 5 PM**. We are eager to showcase the amazing artistic talent we have in the region by inviting local artisans to sell their hand-crafted wares!

2024 VENDOR RULES & REGULATIONS

- 1) All items offered for sale must be handcrafted by the individual renting the space, and the individual renting the space must be present as the exhibitor. No commercially made items may be sold.
- 2) Each vendor is allotted a 10' x 10' space along Market Street between Third and Fourth Streets. The event is outdoors – rain or shine. The vendor fee is \$200 per booth. If you choose, you may rent a 6-foot table and two (2) folding chairs for \$20. Please indicate your rental needs on the application. **Note, electricity will not be available at the booths.**
- 3) Participants may bring canopies to place over their displays however, tents with sides are strongly discouraged as they block the businesses located along Market Street. Please note on your application if you intend to bring a canopy, tent with sides, or neither. Participants utilizing a tent with sides will be placed in front of vacant buildings or businesses that are closed.
- 4) A Block Chair will be onsite to assist each vendor with check-in. Please plan on bringing appropriate equipment and/or volunteers of your own to assist you in set-up and break down at the event (this includes carrying table/chair rentals). Celebrate Frederick is unable to assist vendors with transporting supplies to/from vehicles.
- 5) Check-in and set-up are between 7:00 and 8:30 AM. Absolutely no vehicles are permitted on Market Street, between All Saints and Seventh Streets, during the hours of 8:30 AM – 6:30 PM. When setting up supplies in the morning, all participants must keep their belongings within the width of a parking space until the Market Street Mile is complete, at approximately 10:00 AM. Finally, all supplies must be removed from the street by 5:45 PM to accommodate street sweepers.

If you feel that you are unable to meet these guidelines, please refrain from applying to participate in this festival.

APPLICATION DEADLINE & SUBMISSION INFORMATION

Vendors who wish to be considered for this year’s event must submit the following:

- Completed Application Form
- Cash, Check, Money Order, or Credit Card Payment of \$200.00
 - Checks should be made payment to ‘Celebrate Frederick, Inc.’
 - 3% processing fee applies to credit card payments. *Please call 301-600-2844 to pay over the phone.*
- Each applicant must submit at least two (2) high-resolution photos of their work with their application. Please be sure to send photos of all the different items you wish to sell and that each item is easily identified in the photos. Hard copies and electronic files are accepted.



Spaces are filled on a first come, first served basis. Past participation does not guarantee placement at this year's event. To ensure placement in your desired location, please return the application and fee as soon as possible!

- All applications are due by **Monday, April 15th**.
- A late registration fee of \$15 will be assessed to applications received after **Monday, April 15th**.
- **NO ADDITIONAL APPLICATIONS WILL BE ACCEPTED AFTER MONDAY, JULY 8TH**.

Please forward your completed application materials & payment to Anna Davey

- Email: adavey@cityoffrederickmd.gov
- Mail: Office of Special Events
Attn: Anna Davey
121 N. Bentz Street
Frederick, MD 21701



2024 ARTISAN BLOCK APPLICATION

Saturday, September 14, 2024

EXHIBITOR NAME(S) _____

CONTACT NAME _____

ADDRESS _____

PHONE _____ EMAIL ADDRESS _____

WEBSITE _____

MARYLAND RETAIL SALES TAX NUMBER OR SOCIAL SECURITY NUMBER _____

DESCRIPTION OF ITEMS FOR SALE (PLEASE LIST EVERYTHING YOU PLAN TO SELL)

Please check one of the following:

_____ YES, I would like to rent a 6' table and two chairs for \$20. Please include a check payable to Celebrate Frederick, Inc.

_____ NO, I do not want to rent a table and chairs.

I certify that all the items to be offered for sale have been handcrafted by me, or by the above-named organization. I agree to indemnify and hold harmless In The Streets, Celebrate Frederick, The City of Frederick, and the Office of Special Events against any and all liability for all claims for damages to property or persons arising out of or resulting from the conduct and activities of the applicant, it's agents, employees, and representatives.

Signature _____ Date _____

Please return this form, with your registration fee, \$20 rental fee (if applicable), and \$15 late fee (if applicable) to:
The City of Frederick Office of Special Events,
121 North Bentz Street, Frederick, MD 21701.

The form and payment must be received on or before Monday, April 15th.

Placement is not guaranteed after April 15th and a late fee of \$15 will be accessed.

NO APPLICATIONS WILL BE ACCEPTED AFTER MONDAY, JULY 8th.

| FOR OFFICE USE ONLY | | |
|--------------------------------|----------------------|----------------------|
| Payment Type: Cash Check MO CC | | |
| Payment Info: _____ | Event: _____ | Event: _____ |
| Amount: \$ _____ | Account #: _____ | Account #: _____ |
| Date: _____ | Allocation: \$ _____ | Allocation: \$ _____ |